

## OKF Meeting Minutes

**Date:** Tuesday, June 26, 2018

**Location:** Teleconference

**Time:** 9:00 pm

**Noted by:** Secretary Shiva Vadivelu

**Attendees:** Brad Jones, Alana Welch, Shiva Vadivelu, Oleg Raileanu, Saran Kurunathan, Alexander David



### Meeting Notes:

1. Approval of previous two Meeting Minutes. **Approved**
  - a. To be posted on website once Trackie access is available to Secretary
2. Discussion about NCCP and Referee Clinics at Toronto Open
3. Proposal to reduce Club Membership Fees
  - a. Saran presented a budget that would allow reduction of Club Membership from \$200/club per year down to \$100/club per year. **Approved**
  - b. New Club Membership Fees will begin for 2019 registration. **Approved**
4. Meeting Confirmation with Mara
  - a. Meeting confirmed for Sunday at 12:00pm
5. Referee List at Toronto Open for Peter
  - a. Oleg to receive Referee list from Trackie and sent to Peter. **Approved**
6. Karate Canada Membership Cheque
  - a. Karate Canada has not yet received KC Membership that was sent earlier
  - b. Saran will follow up with KC regarding cheque that was already sent and send new one if necessary. **Approved**
7. Hiring Process
  - a. Draft will be prepared Shiva for permanent Lawyer and Bookkeeper positions to be approved by the Board. **Approved**
  - b. Position availability and qualifications will be posted on the website, facebook, Service Ontario, email to members and possibly through SIRC
  - c. Executive Director position and job description to be reviewed and postponed for now
8. Discussion and follow up regarding Nomination discrepancies
9. No reply from Head Coach or Peter regarding Selection Tournaments
  - a. Shiva to send one more message to Peter and Head Coach regarding 4 Selection Tournament dates and location, with deadline. **Approved**
10. Safety and Regulations for Clubs
  - a. Develop and draft a protocol to ensure safety and regulations are met by Member Club. **Approved**
  - b. Follow up on more detailed syllabus, equipment, NCCP checklist, Vulnerable Sector Check, etc.
  - c. Joint effort from Technical, NCCP and Membership Committees. **Approved**
11. Access to [Info@ONKarate.ca](mailto:Info@ONKarate.ca) email
  - a. One person to have access to the email. **Approved**
12. Dedicated Locations for NCCP Clinics
  - a. Arrange for regional club locations to be a Dedicated NCCP Clinic Locations (Ottawa, London, Scarborough, Kingston and Northern Ontario)

- b. Clubs can be resigned if demand and quality can't be met
- c. Other member clubs can still organize NCCP clinics at their Clubs if they have enough coaches