

ONTARIO KARATE FEDERATION

Quest for Gold – Ontario Athlete Assistance Program 2018-2019

ATHLETE SELECTION CRITERIA

- 1.0 Quest for Gold – Ontario Athlete Assistance Program 2018-2019 (OAAP) is funded by the Government of Ontario, through the Ministry of Tourism, Culture and Sport (MTCS), and operated through the Sport, Recreation & Community Programs Division. The overarching goal of the Quest for Gold – OAAP is directly related to the High Performance Sport goal of the Canadian Sport Policy – that Canadians are systematically achieving world-class results at the highest levels of international competition – by improving the performance and number of Ontario athletes performing at the national and international level, thereby contributing to the improved performance of Canada at international competitions.

Specific objectives of the program are:

- a) To help athletes continue their pursuit of athletic excellence at the highest levels of national and international competition;
- b) To encourage athletes to stay in Ontario to live and train;
- c) To compensate athletes for earnings lost while training;
- d) To enable athletes to successfully pursue excellence in sport while fulfilling their educational goals;
- e) To increase athlete access to improved high performance coaching; and
- f) To enhance training and competitive opportunities available to athletes.

The intent of the OAAP is to provide funding to individual athletes in the sport's Train to Train through Train to Win categories based on their demonstrated commitment to high performance sport, allowing them to continue to pursue athletic excellence at the highest levels of national and international competition. **Only those athletes that meet the required minimum performance standard detailed in this Selection Criteria will be considered for this program.** Ideally an athlete will first receive a Quest for Gold "Ontario Card" for 1 to 3 years, which will allow them to train towards the goal of a national team position in subsequent years. Once an Ontario athlete reaches the national level and becomes a recipient of Sport Canada's carding program, they become eligible for the Quest for Gold "Canada Card". Athletes who are not planning to train towards this level of competition should not apply for this program.

2.0 How does it work?

In accordance with the OAAP guidelines, ONTARIO KARATE FEDERATION develops sport-specific selection criteria and forms a Selection Committee that will apply these criteria. The top-ranked athletes, based on the criteria, will be awarded Ontario Card status in 2018-2019. This Selection Criteria has been approved by the ONTARIO KARATE FEDERATION and reviewed by MTCS staff. Nominated athletes will be required to sign and comply with an Athlete Agreement between the athlete and ONTARIO KARATE FEDERATION. Carding status will be for one year starting April 1, 2018 ending March 31, 2019.

Carded athletes will be required to compete exclusively on behalf of the Province of Ontario at National Championship events and for Canada at International Championship events, for a period of one year from the date carding is approved and acknowledge Ontario as their permanent place of residence on athlete profiles, Media Guides, PSO/NSO and personal websites, and in similar types of public communications.

- 2.1 For 2018-2019, the MTCS has allocated ONTARIO KARATE FEDERATION a total of 4 Ontario cards (split evenly by gender).

ONTARIO KARATE FEDERATION has also decided to exercise the option made available by MTCS to split up to 30% of its carding allotment (i.e. issue ½ cards in designated categories).

A minimum of 70% of the Ontario Cards will be allocated to what the MTCS defines as junior-aged athletes (11 to 22 years of age). A maximum of 30% of the Ontario Cards may be allocated to athletes no longer eligible for "junior athlete" status, (athletes 23 and over).

2.2 As a result, the 4 cards issued to ONTARIO KARATE FEDERATION will be allocated as follows:

Category	Number of cards
18+ Senior Athletes	2 Full Cards (1 male, 1 female)
13-17yrs Cadet/Junior Athletes	1 Full Card = 2 Half Cards (1 male, 1 female)
18-20yrs Athletes	1 Full Card = 2 Half Cards (1 male, 1 female)

An athlete's age will be determined as of January 01, 2019.

ONTARIO KARATE FEDERATION is not obligated to assign all Ontario Cards if there are an insufficient number of athletes who have demonstrated potential to be considered for future National Teams.

2.3 The Selection Committee, as approved by the ONTARIO KARATE FEDERATION is comprised of the following members:

Alexander David	OKF Athletes' Representative
Pankaj Saini	Chair, Athlete Development Committee
Philip Bellam	OKF Coaching Committee

How much funding is available?

The exact level of funding for the 2018-2019 carding year will be determined by the MTCS after the total number of athletes nominated for Ontario Card status has been determined. Funding will be released prior to March 31, 2019.

How will the ONTARIO KARATE FEDERATION Selection Committee decide who receives funding?

The ONTARIO KARATE FEDERATION Selection Committee will use the Ministry of Tourism, Culture and Sport Eligibility Criteria and the Sport Specific Selection Criteria detailed below to determine which athletes will be nominated for Ontario Card status in 2018-2019:

3.0 Ministry of Tourism, Culture and Sport Eligibility Criteria:

All athletes must meet the Ministry of Tourism, Culture and Sport's minimum athlete eligibility criteria:

- Athlete must be a Canadian citizen or permanent resident (previously known as a Landed Immigrant).
- Athlete must be a permanent resident of Ontario for one year prior to his/her nomination for carding status, (and continue to be a permanent resident throughout the term of the agreement).
- Athletes who have achieved Canada Card status (carded by Sport Canada) are not eligible for Ontario Cards.
- Athletes must be living in and continuing to train in Ontario.

3.1 Residency Exceptions:

Exceptions to these criteria, known as a "Residency Exception" will be considered on a case specific basis by the ONTARIO KARATE FEDERATION Selection Committee provided that the athlete can substantiate in writing that:

- (a) He/She cannot receive the required level of training in Ontario and is out of the province temporarily during the year (i.e. due to lack of facilities, coaching, competitions);
- (b) He/She must attend a post-secondary institution out-of-province either because the course of study is not offered by an Ontario institution; or
- (c) It is more financially feasible to attend a post-secondary institution out-of-province, or other extenuating circumstances that require the athlete to be out of the province.

Any change in an athlete's residency status must be communicated in writing to the PSO/MSO immediately.

The onus is on the athlete to demonstrate that he/she needs to be out-of-province for one of the above reasons. The athlete must submit written documentation to the ONTARIO KARATE FEDERATION by no later than **February 05, 2019**, clearly indicating how they meet a residency exception(s).

Athlete's applying for a Residency Exception related to exception (a) above, who are training at an NSO-approved National Training Centre MUST include a letter from the NSO outlining their support for the athlete, the progress the athlete is making and the athlete's potential to make the national team level. Additional documentation may include, but shall not be limited to an explanation of why the athlete is training out of province, whether or not the athlete was formally invited by the NSO, what additional opportunities are being made available beyond those provided in Ontario; and any other information that will illustrate that the athlete is receiving enhanced training while still meeting all obligations of the ONTARIO KARATE FEDERATION.

3.2 Length of time living outside Ontario:

Athletes living outside Ontario for more than 30 consecutive days within the ministry fiscal year 2018-2019 for athletic or academic purposes must demonstrate, to the satisfaction of the PSO/MSO Selection Committee that appropriate training programs are in place and are being monitored by the PSO/MSO. The onus is on the athlete to:

1. Provide a written plan outlining their training and competition plans to the PSO/MSO prior to their departure from Ontario, as part of their Residency Exception request (**due February 05, 2019**); and
2. Adhere to the PSO/MSO-approved competition and training plan throughout the carding cycle. At a minimum, this requires regular (**quarterly**) contact by the athlete with the PSO/MSO (**through the OKF Athletes' Rep Alexander David**); and
3. Submit regular (**quarterly**) training logs to the PSO/MSO to track progress against the Ontario Karate Federation-approved competition and training plan.

Athletes who were formally invited to and are currently participating in their NSO's national team training program are exempt from this requirement.

3.3 Ministry criteria continued:

- Athlete must be a member in good standing with PSO/MSO and NSO where applicable;
- Athlete must have entered into a Sports Organization - Athlete Agreement with his or her PSO/MSO and must be in full compliance with the terms and conditions of that agreement;
- Athlete must have met all terms and conditions of any previous Quest for Gold Sports Organization – Athlete Agreements to the satisfaction of the PSO/MSO in order to be eligible for consideration in 2018-2019;
- Athlete must demonstrate a commitment and dedication to a proper training and competitive program, the goal of which is to continue to train towards a national team position and Sport Canada carding;
- Athlete's coach should be minimum Level 2 NCCP certified or trained status Competition Stream or the sport's equivalent in the Instruction Stream, or be engaged in completing this training, as determined by the PSO;
- Athlete must not be under a sanction that prohibits competition as per the Canadian Anti-Doping Policy;
- Athlete must be attending an educational institution full-time (i.e. elementary and secondary schools);

- Exceptions will be made provided that the athlete can substantiate that his/her training will not allow for full-time attendance or if an athlete requires special needs that preclude full or part-time attendance (e.g. Athlete with a disability (AWAD) athlete);
- Athletes who have completed their area of study at the secondary level (i.e. high school) and who continue to train towards participation in major national or international competitions will also be considered;
- If eligible, the athlete must compete, and continue to compete solely for Ontario and/or Canada for one year from the date of the Minister's letter informing the athlete of acceptance into OAAP program, at Canada Games and other national competitions involving provincial team competitions;
- Athlete must not receive financial support from any other provincial/territorial athlete assistance program. This does not include academic scholarships, bursaries, student grants, student loans, social assistance, disability pensions, and other forms of financial assistance that have nothing to do with competitive sport.
- Eligibility will be limited to Ontario junior-aged athletes, ages 11-22 ("junior-aged" refers to chronological age, not a sport's specific age category - only exception is for PSO/MSOs using 30% of Ontario Card allotment for athletes older than 22 years of age who have been identified as a potential next generation national team athlete by the PSO/MSO's selection process.

3.4 Residency Exemption for Military Families: The one-year Ontario residency requirement is waived for any Ontario Card or Canada Card applicant who is a spouse or dependant of a: Regular Force member of the Canadian Forces; or Reservist currently deployed by the Canadian Forces into active service and who takes up residence in Ontario during the fiscal year. This means that eligible military family members now qualify for OAAP funding immediately upon becoming residents of Ontario. Please contact ONTARIO KARATE FEDERATION for more information if you are applying for this exemption.

- To be deemed a potential next generation national team athlete, the athlete must be age-eligible to compete on the national team in the year following receipt of Ontario Card funding.
- All athletes under the age of 18 must have their parent or legal guardian sign their OAAP application form. Cheques will be processed in the name of the eligible athlete.
- An athlete can only be nominated to receive Quest for Gold funding in one sport.

4.0 Athletes funded through the Sport Canada AAP:

Ontario athletes who have been nominated and accepted for funding through Sport Canada's AAP within the government of Ontario's fiscal year (April 1, 2018 to March 31, 2019) and who continue to meet AAP and OAAP eligibility requirements will automatically be considered for a Quest for Gold 'Canada Card'. MTCS will contact those athletes directly at the mailing and email addresses the athlete provided to Sport Canada. Athletes are solely responsible for ensuring that their contact information is kept accurate and up to date at all times.

An athlete who received Sport Canada AAP carding during any part of MTCS' fiscal year April 1, 2017 to March 31, 2018 and/or any part of fiscal year April 1, 2018 to March 31, 2019 and is no longer in receipt of Sport Canada Athlete Assistance shall not be eligible to receive Quest for Gold funding during fiscal year 2018-2019 (April 1, 2018 to March 31, 2019.)

The intent of this rule is to prevent athletes whose performance levels and rankings no longer qualify them for Sport Canada carding from taking an Ontario Card from a future national-level athlete.

4.1 Canada Card Exception (CCE)

Exceptions may apply to this rule (known as a Canada Card Exception (CCE)) and will be considered by the Ministry on a case-by-case basis. Exceptions may include, but may not be limited to logistical or administrative changes (e.g. reduction in Sport Canada carding allocation), injuries, etc.

It is the sole responsibility of the athlete to contact ONTARIO KARATE FEDERATION Selection Committee prior to **February 05, 2019** to request a CCE. The athlete must submit, in writing, an explanation of why they have not been, or do not expect to be re-carded by their NSO. The submission must include a statement from the NSO, signed and dated on their letterhead, confirming that the athlete still has potential to return to the NSO's carding program in the future. It is the responsibility of the athlete to submit this letter to the PSO; the ONTARIO KARATE FEDERATION will not obtain this letter from the NSO on the athlete's behalf.

ONTARIO KARATE FEDERATION will then contact MTCS in writing prior to the submission of the Athlete Nomination Form to seek individual Canada Card Exceptions. ONTARIO KARATE FEDERATION is not responsible for seeking a CCE for any athlete unless requested to do so by the athlete as detailed above.

5.0 National College Athletic Association (NCAA):

On August 1, 2013, the NCAA revised their By-law that previously prevented an athlete from accepting grants from a governmental entity, such as Quest for Gold. Despite this change, any athlete considering an application to an NCAA institution is strongly encouraged to contact the NCAA Eligibility Center prior to applying for QFG funding.

The onus is entirely on the athlete to determine the impact of accepting OAAP funding on current or future NCAA eligibility and to decide whether or not to accept OAAP funding. The athlete will be required to acknowledge this onus and responsibility when signing the OAAP Ontario Card application form and agreeing to the related terms and conditions of the program. Athletes are strongly encouraged to contact the NCAA Eligibility Center to determine the impact of Quest for Gold - OAAP funding on current or future eligibility for a NCAA scholarship or on eligibility to compete in a non-scholarship NCAA sport.

National Collegiate Athletic Association www.ncaa.org

NCAA Eligibility Center mailing address:
NCAA Eligibility Center P.O. Box 7136, Indianapolis, IN 46207
Toll-free phone number (U.S. callers) - Customer service line – 877-262-1492
Phone number (international callers) - Customer service line – 317-223-0700

6.0 ONTARIO KARATE FEDERATION Athlete Selection Criteria:

The following sport specific athlete selection criteria will be utilized in the identification, ranking and selection of athletes for Ontario Cards:

Important Information *

1. To be considered eligible for this program, the athlete must be a member in good standing with the Ontario Karate Federation. The athlete's Dojo must also be in full compliance with the membership policy of Ontario Karate Federation.
2. As the Quest for Gold program is seeking the top-ranked athletes with the potential of attaining national medals, applicants must, at a minimum, be ranked within the top 2 positions of their relevant division based upon the best three out of four performances at the provincial team selection events. As such, they must have been selected to represent Ontario at the upcoming Karate Canada National Championships and have the intent to do so.
3. Sport Canada Carded athletes are not eligible for the Quest for Gold program. They are, however, eligible for the Quest for Gold Canada Card program. Eligible athletes will be automatically contacted by the MTCS for inclusion to this program.
4. Athletes being considered or who are in receipt of funding are expected to participate in: provincial team selection tournaments, Karate Canada National Championships, provincial team training events, and Ontario Karate Federation designated events. Applicants are also expected to adhere to Karate Canada requirements with respect to training and competitions, where applicable.

5. In keeping with Ontario Karate Federation policies, athletes being considered or who are in receipt of funding are expected to participate only at Ontario Karate Federation and / or Karate Canada sanctioned events.
6. As part of the consideration for carding, the athlete is required to be participating in a year-round training and competitive program at a recognized Ontario Karate Federation dojo, under the guidance of a coach with minimum NCCP Competition introduction trained credentials.
7. Athletes will be required to submit copies of: their yearly training plan, coach details (name, contact info, NCCP qualifications), updated OKF Athlete Agreement for 2018-2019, detailed relevant competition history, a short biography, and a passport style, clear headshot photo.
8. An athlete is welcome to apply for funding in more than one category, but can only be carded for one category: 18+ OR 18-20yrs OR 13-17yrs.
9. Athletes must have competed in the division for which they are applying (18+, 18-20, 13-17) at the WKF Senior/Junior World Championships, Pan American Games, PKF Pan American Senior/Junior Championships, WKF K-1 Championships, Karate Canada National Championships, and/or OKF Provincial Team Selection events.
10. For all categories (18+, 18-20, 13-17) both kata and kumite are considered. Kumite will be ranked above Kata for equal placing in all instances.
11. Athlete cards are assigned by priority (details below) with the higher priority taking precedence, and are based on performance at the listed events.
12. Team event categories are not considered for assigning priority.
13. Any references under the carding criteria to WKF Senior/Junior World Championships, Pan American Games, PKF Pan American Senior/Junior Championships, WKF K-1 Championships, Karate Canada National Championships, and OKF Provincial Team Selection events, are only relevant such that the event takes place in the current carding cycle beginning in January 2018 and ending with the 2018 World Championships internationally and the final OKF Team selection event in Jan 2019, where applicable.
14. For 18+ Senior Athletes, only WKF K-1 Championships utilized by Karate Canada within their AAP criteria will be considered for priority. Such events within this cycle are the 2018 Paris Open K-1 and the 2018 German Open K-1. For 13-17 the 2018 WKF World Youth Cup will be considered.
15. Athletes applying for carding must agree to the publishing of their name and/or picture on the Ontario Karate Federation website and in relevant Ontario Karate Federation media.
16. Concerted effort will be made by the Selection Committee to work directly with or include input from Karate Canada's High Performance Chair or National Coach to ensure alignment with Karate Canada's performance standards where applicable.
17. Those athletes already identified by Karate Canada, particularly junior-aged athletes, NOT already in receipt of Sport Canada Carding, will receive primary focus and priority ranking. These are athletes already identified by Karate Canada and Sport Canada within their talent identification process. This consideration is of particular relevance in the case of tie-breaking procedures.
18. Ontario Karate Federation does not have criteria for the ranking of any athlete who is unable to meet the above requirements due to illness, injury or pregnancy.
19. All athlete submissions must be submitted via email to the general OKF email account at info@onkarate.ca as well as to the Athletes' Rep Alexander David at alexander.david@onkarate.ca. Every submission will be confirmed via email. All deadlines as listed on the OKF website will be adhered to and respected. Of primary importance is the deadline for application: February 05, 2019.

*** This is a summary only. In order to qualify for *Quest for Gold* – OAAP Funding, athletes must meet the minimum eligibility requirements as set out by the Ministry of**

Tourism, Culture and Sport, as well as the selection criteria and Conditions of Carding of Ontario Karate Federation.

Senior Athlete 18+ Carding Criteria

- An athlete may be carded for Kata or Kumite, not both. Performances do not cross accumulate.
- Kumite will be ranked above Kata for equal placing in all instances.
- These criteria are in addition to Quest for Gold OAAP program qualification and eligibility regulations.

Priority 1 Athletes: WKF Senior World Championships

Placing in the top 12 and top half of the field (pool) with at least one win at the World Karate Federation's Senior World Championships. Bye and absence of adversary do not count as a win.

Priority 2 Athletes: Pan-American Games

Placing in the top 3 and top half of the field (pool) with at least one win at the Pan-American Games. Bye and absence of adversary do not count as a win.

Priority 3 Athletes: PKF Senior Pan-American Championships – Individual Category

WKF-approved Kumite weight categories: Athletes placed in the top 5 - higher placing in the top 5 will be ranked higher.

Priority 4 Athletes: WKF K-1 Championships

At WKF K-1 Championships utilized by Karate Canada for AAP criteria (2018 Paris Open and 2018 German Open), WKF-approved Kumite weight categories: Athletes placed in the top 5 - higher placing in the top 5 will be ranked higher.

Priority 5 Athletes: Karate Canada National Championships

Gold medalist at most recent Karate Canada National Championships will be ranked higher. Individual weight category takes precedence over open weight category (where applicable).

Priority 6 Athletes: OKF Provincial Team Selection Events

Individual Kumite Provincial Champions as defined by the top 2 in the Province.

18 to 20 Athlete Carding Criteria

- An athlete may be carded for Kata or Kumite, not both. Performances do not cross accumulate.
- Kumite will be ranked above Kata for equal placing in all instances.
- An athlete must have competed in the 18 to 20 division for the carding cycle.
- References to WKF World Championships, PKF Pan American Championships, KC National Championships and OKF Team Selection events refer to those events that take place in the current carding cycle and offer the 18-20 division.

- These criteria are in addition to Quest for Gold OAAP program qualification and eligibility regulations.

Priority 1 Athletes: WKF Junior World Championships 18-20

Placing in the top 12 and top half of the field (pool) with at least one win at the most recent World Karate Federation’s World Junior Championships (18-20). Bye and absence of adversary do not count as a win.

Priority 2 Athletes: PKF Junior Pan-American Championships 18-20

Placing in the top 5 and top half of the field (pool) with at least one win in the official WKF-approved Kumite weight categories at the PKF Junior Pan-American Championships. Bye and absence of adversary do not count as a win

Priority 3 Athletes: WKF World Youth Cup 18-20

Placing in the top 5 and top half of the field (pool) with at least one win in the official WKF-approved Kumite weight categories at the 2018 WKF World Youth Cup bye and absence of adversary do not count as a win

Priority 4 Athletes: Karate Canada National Championships 18-20

The Gold medalist at the most recent Karate Canada National Championships will be ranked higher.

Priority 5 Athletes: Provincial Grand Prix 18-20

Individual Provincial Champions as defined by the top 2 in the Province.

13-17 Athlete Carding Criteria

- An athlete may be carded for Kata or Kumite, not both. Performances do not cross accumulate.
- Kumite will be ranked above Kata for equal placing in all instances.
- An athlete must have competed in the 12-13, 14-15, 16-17 division for the carding cycle.
- References to WKF World Championships, PKF Pan American Championships, WKF World Youth Cup, KC National Championships and OKF Team Selection events refer to those events that take place in the current carding cycle
- These criteria are in addition to Quest for Gold OAAP program qualification and eligibility regulations.

Priority 1 Athletes: WKF Junior World Championships

Placing in the top 12 and top half of the field (pool) with at least one win at the most recent World Karate Federation’s World Junior Championships. Bye and absence of adversary do not count as a win.

Priority 2 Athletes: PKF Junior Pan-American Championships

Placing in the top 5 and top half of the field (pool) with at least one win in the official WKF-approved Kumite weight categories at the PKF Junior Pan-American Championships. Bye and absence of adversary do not count as a win

Priority 3 Athletes: WKF World Youth Cup

Placing in the top 5 and top half of the field (pool) with at least one win in the official WKF-approved Kumite weight categories at the 2018 WKF World Youth Cup. Bye and absence of adversary do not count as a win

Priority 4 Athletes: Karate Canada National Championships

The Gold medalist at the most recent Karate Canada National Championships will be ranked higher.

Priority 5 Athletes: Provincial Grand Prix

Individual Provincial Champions as defined by the top 2 in the Province.

7.0 Breaking a Tie:

Tie Breaking for Senior Cards

Criteria will be applied as follows should a tie exist within the Carding Athlete Priorities 1 to 6.

1. The athlete with the highest placing at the most recent Senior World Championships will be ranked higher. (if included in the current carding cycle).

If two or more athletes have the same placing at the most recent Senior World Championships, the athlete with the most wins at the most recent Senior World Championships will be ranked higher (if included in the current carding cycle). Bye and absence of adversary do not count as a win.

2. If the tie remains, the athlete with the highest placing at the Pan-American Games will be ranked higher (if included in the current carding cycle).

If two or more athletes still have the same placing at the Pan-American Games, the athlete with the most wins at the Pan-American Games will be ranked higher (if included in the current carding cycle). Bye and absence of adversary do not count as a win.

3. The athlete with the highest placing at the PKF Senior Pan-American Championships will be ranked higher.

If two or more athletes still have the same placing at the PKF Senior Pan-American Championships, the athlete with the most wins will be ranked higher. Bye and absence of adversary do not count as a win.

4. The athlete with the highest placing at an approved WKF K-1 Championships will be ranked higher.

If two or more athletes still have the same placing at WKF K-1 Championships, the athlete with the most wins will be ranked higher. Bye and absence of adversary do not count as a win.

5. If a tie remains the athlete with the highest placing, followed by most wins at the Karate Canada National Championships will be ranked higher.

6. If a tie remains the athlete who has highest points at the OKF Team Selection events will be ranked higher.

7. If after the application of this ranking process a tie still exists, a final decision will be taken by the OKF Selection Committee, taking into account the guiding principles listed by the Ministry. The committee's decision is final.

Tie Breaking for 18-20 Cards

Criteria will be applied as follows should a tie exist within the Carding Athlete Priorities 1 to 5.

1. The athlete with the highest placing at the WKF Junior World Championships (18-20) will be ranked higher (if included in the current carding cycle).

If two or more athletes have the same placing at the WKF Junior World Championships, the athlete with the most wins will be ranked higher (where applicable). Bye and absence of adversary do not count as a win.

2. If a tie remains, the athlete with the highest placing at the PKF Junior Pan-American Championships (18-20) will be ranked higher (if included in the current carding cycle).

If two or more athletes still have the same placing at the Junior Pan-American Championships, the athlete with the most wins will be ranked higher. Bye and absence of adversary do not count as a win.

3. If a tie remains, the athlete with the highest placing at the WKF World Youth Cup will be ranked higher.
4. If two or more athletes still have the same placing at the WKF World Youth Cup, the athlete with the most wins will be ranked higher. Bye and absence of adversary do not count as a win.
5. If a tie remains the athlete with the highest placing followed by the most wins at the most recent Karate Canada National Championships will be ranked higher. Bye and absence of adversary do not count as a win.
6. If a tie remains the athlete who has highest points in the OKF Team Selection events will be ranked higher.
7. If after the application of this ranking process a tie still exists, a final decision will be taken by the OKF Selection Committee, taking into account the guiding principles listed by the Ministry. The committee's decision is final.

Tie Breaking for 13-17 Cards

Criteria will be applied as follows should a tie exist within the Carding Athlete Priorities 1 to 5.

1. The athlete with the highest placing at the WKF Junior World Championships will be ranked higher (if included in the current carding cycle).

If two or more athletes have the same placing at the WKF Junior World Championships, the athlete with the most wins will be ranked higher (where applicable). Bye and absence of adversary do not count as a win.

2. If a tie remains, the athlete with the highest placing at the PKF Junior Pan-American Championships will be ranked higher (if included in the current carding cycle).

If two or more athletes still have the same placing at the Junior Pan-American Championships, the athlete with the most wins will be ranked higher. Bye and absence of adversary do not count as a win.

3. If a tie remains, the athlete with the highest placing at the WKF World Youth Cup will be ranked higher (if included in the current carding cycle).

If two or more athletes still have the same placing at the WKF World Youth Cup, the athlete with the most wins will be ranked higher. Bye and absence of adversary do not count as a win.

4. If a tie remains the athlete with the highest placing, followed by the most wins, at the most recent Karate Canada National Championships will be ranked higher. Bye and absence of adversary do not count as a win.
5. If a tie remains the athlete who has highest points in OKF Team Selection events will be ranked higher.
6. If after the application of this ranking process a tie still exists, a final decision will be taken by the OKF Selection Committee, taking into account the guiding principles listed by the Ministry. The committee's decision is final.

8.0 Failure to Meet Selection Criteria for Health-related Reasons

Ontario Karate Federation does not have criteria for the ranking of any athlete who is unable to meet the above requirements due to illness, injury or pregnancy.

- 9.0 **Alternates:** ONTARIO KARATE FEDERATION will also nominate alternates to those athletes nominated for Ontario Card status. Alternates will be those athletes who are ranked directly behind those athletes nominated for the allotment of Ontario Cards in a particular category/discipline. The names of alternates will be published along with the names of nominated athletes. If an athlete drops out or is removed from the OAAP an alternate will be substituted into that athlete's position, provided that:

- Alternate is substituted within 2018-2019 fiscal year;
- An alternate meeting all requirements is available from the same category/discipline/card level (Full/Half);
- Funding for athlete being substituted is still available within fiscal year (e.g. full funding for card has not already been paid out to athlete no longer in program).

10.0 To Apply:

All required information **listed below** must be submitted no later than February 05, 2019:

- Athlete's name, age, birthday, gender, contact information (email, regular mailing address, phone number, parental information for juniors), current school information
- Dojo affiliation
- Category you are applying for (may apply for more than one)
- A copy of your yearly training plan
- Details of your coach (name, contact information, NCCP qualifications)

- Updated OKF Athlete Agreement for 2017/2018
- Detailed relevant national and international competition history
- Short personal biography and passport-style headshot photo

Submit applications by **February 05, 2019** to the general OKF email at info@onkarate.ca as well as to OKF Athletes' Representative Alexander David at alexander.david@onkarate.ca

- 10.1 Any athlete requesting a "Residency Exception" must submit this information by **February 05, 2019** as detailed above.
- 10.2 It is the sole responsibility of the athlete to provide a full and complete application that meets all stated requirements. ONTARIO KARATE FEDERATION will neither review applications in advance of the deadline in order to make applicants aware of any missing/incorrect information and/or attachments nor make corrections on behalf of the athlete. Any revisions on the part of the athlete will only be accepted prior to the posted submission deadline.
- Applications that are sent directly to the Ministry of Tourism, Culture and Sport rather than to ONTARIO KARATE FEDERATION will not be considered valid or to have been received by the ONTARIO KARATE FEDERATION deadline.
- 10.3 An email will be sent by February 06, 2019 confirming receipt. It is the athlete's responsibility to contact the ONTARIO KARATE FEDERATION if this email is not received to be certain that the application has been successfully received by the deadline date.

The Sports Organization – Athlete Agreement will only come into effect if an athlete is selected and accepts carding status through the OAAP program. Athletes who fail to return a signed Athlete Agreement by the deadline date will not be carded.

- 10.4 ONTARIO KARATE FEDERATION will publish or make known a draft list of athletes nominated for Ontario Card status by no later than **February 15, 2019**.

In the event of a conflict or inconsistency between the MTCS eligibility requirements detailed in the MTCS binder provided to PSO/MSOs and duplicated in the Athlete Handbook provided to each nominated athlete and the eligibility requirements listed in the PSO/MSO Athlete Selection Criteria Document prepared by the PSO/MSO, the MTCS Binder/Athlete Handbook shall prevail.

11.0 Appeals

Athletes who have not been nominated for an Ontario Card by the ONTARIO KARATE FEDERATION Selection Committee or who have been nominated for a 'Half Card' versus a 'Full Card', where applicable will be allowed to appeal that decision by filing a "Notice of Appeal" with MTCS. Appeals will be heard by an Appeals Committee comprised of representatives from the sport community, selected by the MTCS.

Grounds for appeals will be limited strictly to issues related to:

- A) Whether or not the Selection Committee has completed the selection process in accordance with its own published selection criteria and related procedures;
- B) Whether or not the Selection Committee applied the selection criteria in a manner that was free from bias, discrimination and/or conflict of interest.

Issues related to the specific content or selection requirements contained in the ONTARIO KARATE FEDERATION Selection Criteria are not grounds for an appeal and should therefore be discussed directly with the leadership of ONTARIO KARATE FEDERATION.

Please note that before an athlete can file a Notice of Appeal, he or she must first ask ONTARIO KARATE FEDERATION for reasons explaining why he or she was not nominated for an Ontario Card.

If the athlete is not satisfied with the ONTARIO KARATE FEDERATION response, the athlete may submit a **Notice of Appeal**, found below. A Notice of Appeal will only be accepted from the athlete or their parent/guardian on the MTCS-provided template (typed or hand-printed, no hand-written entries) through email, regular post, registered mail, courier or delivered in person. One appeal cannot be written on behalf of multiple athletes. The Notice of Appeal must be received by MTCS by noon on the deadline day. Appeals that are delivered personally or by courier shall be deemed to be received on the date of delivery.

Once MTCS has received the Notice of Appeal, it will share it with ONTARIO KARATE FEDERATION, who will then submit a “**Response**” with MTCS by a specified deadline. The Response will outline why ONTARIO KARATE FEDERATION believes that the Selection Committee’s decision not to nominate the athlete should be upheld by the Appeals Committee. MTCS will share the ONTARIO KARATE FEDERATION Response with the athlete.

If, after receiving the ONTARIO KARATE FEDERATION Response, the athlete believes that ONTARIO KARATE FEDERATION has raised new or additional reasons to justify the Selection Committee’s decision not to nominate the athlete for an Ontario Card, then the athlete will have an opportunity to file a “**Reply**” with MTCS, responding to these additional reasons. The Reply must be limited to these additional reasons and cannot be used to make submissions already raised in the Notice of Appeal, or that the athlete neglected to include in the Notice of Appeal. The Reply will only be accepted on the MTCS-provided template.

Once MTCS receives the Notice of Appeal, the Response, and the Reply (if applicable), it will provide those materials to the Appeals Committee. The Appeals Committee will discuss all appeals at once. During its review of the appeals, the Appeals Committee reserves the right to request additional information from both the athlete and ONTARIO KARATE FEDERATION.

After reviewing an appeal the Appeals Committee will have the authority to:

1. Direct ONTARIO KARATE FEDERATION to redo the selection process using the correct criteria/process and submit a new list of nominated athletes;
2. Deny the appeal; or
3. Allow the appeal and nominate the appellant for carding status.

Once the Appeals Committee has reached its decision, it will contact the athlete and ONTARIO KARATE FEDERATION in writing to communicate its decision and the reasons therefore.

An athlete who has had his or her appeal denied is not permitted to submit a second appeal to the Appeals Committee on the same or different grounds.

Note: ONTARIO KARATE FEDERATION is encouraged to resolve disputes or disagreements informally with athletes who have not been nominated to avoid, wherever possible, formal appeals.

11.1 The deadline for athletes to submit an “**Athlete’s Notice of Appeal**” to the Appeals Committee is **February 26, 2019 at 12 noon.**

11.2 Appeals must be completed on the Notice of Appeal template below and will be directed to:

Quest for Gold Appeals Committee
c/o Sport, Recreation and Community Programs Division
Ministry of Tourism, Culture and Sport
777 Bay Street, 18th Floor
Toronto ON M7A 1S5

**2018-2019 Quest for Gold – Ontario Athlete Assistance Program
Athlete’s Notice of Appeal Template**

The deadline for an athlete to submit an appeal to the Appeals Committee is 12 noon on February 26, 2019. Appeals will only be accepted on the MTCS-provided Notice of Appeal template.

Please refer to the appeals section of your PSO/MSO’s Athlete Selection Criteria document prior to completing this form.

Return form to:

Quest for Gold Appeals Committee

c/o Ministry of Tourism, Culture and Sport

Sport, Recreation and Community Programs Division

777 Bay Street, 18th Floor, Toronto ON M7A 1S5 Email: Scott.Cooper@ontario.ca

Full Name _____
Address _____ City _____
Postal Code _____ Phone _____ Email _____
Sport / PSO _____

Reason for Appeal (Check all that apply):

- Whether or not the PSO/MSO has completed the selection process in accordance with its own published selection criteria and related procedures;
- Whether or not the PSO/MSO applied the section criteria in a manner that was free from bias, discrimination and/or conflict of interest.

Provide a two-line summary of the reason for the appeal:

In the space below, (continue on to next page as needed) provide the reasons communicated to you by your PSO/MSO as to why you were not nominated for an Ontario Card, and the date the information was provided. (Note: This Appeal will not be accepted unless it contains a response from your PSO/MSO.)

Date of PSO response: _____

